



Memorandum

To: EHS Registered Medical First Response Agencies

CC: Volunteer MFR Facilitators (Paramedics)
EHS Supervisors, Regional Managers and Paramedic Bases
Bob Brown – Director, System Support, EHS Ambulance Operations Management
Derek LeBlanc – Director, Provincial Programs, Emergency Health Services
Fire Service Association of Nova Scotia

From: Kathleen McNally – Senior Manager, EHS MFR Services

Date: 09 February 2010

A document regarding EHS MFR insurance (dated January 26, 2010) was recently distributed to all EHS registered MFR agencies and posted on the EHS MFR website. One of the issues addressed in that document was MFR coverage of mass community events.

Should your agency wish to provide medical first response and/or first aid coverage for an event and request approval of EHS insurance, please complete the attached *EHS MFR Special Event Information Collection Form* and submit at least ten (10) business days prior to the event. You will be notified in writing, within five (5) business days of the event, informing you if the event is approved or denied by EHS for coverage under the EHS MFR insurance policy.

We encourage all medical first responders to visit www.ehsmfr.ca regularly for the most current information on training, registration, and other MFR-related matters of interest.

Please contact me at 902-832-8351 or kathleen.mcnally@emci.ca if you have any questions.

Yours in medical first response,

A handwritten signature in blue ink that reads 'Kathleen McNally'.



EHS MFR Special Event Information Collection Form

Please complete one form for each event.

General Event Details

Contact name	
MFR Agency	
Telephone	
Cell	
Fax	
Email	

Hosting organization	
Name of event	
Location of event	
Type of event	
Date(s) and times of event	

Specific Event Details

Will the MFR agency receive remuneration for covering this event?	
---	--

Anticipated number of participants	
------------------------------------	--

Average age of participants	
-----------------------------	--

Will alcohol be served? At what times?	
---	--

Is this an outdoor or indoor event?	
-------------------------------------	--



Are there any geographical concerns (e.g. participants near/on water, hills, high traffic area)?	
Will there be facilities for MFRs to work from (i.e. tent, building, etc.)?	
Explain in detail any hazards that may arise from this event.	
Will there be street closures that will affect ambulance response? Provide details.	
Are there any communication concerns (i.e. poor cell service, paging problems, TMR issues etc.)?	
Does the surrounding area have a location that could be accessed for a LifeFlight landing zone?	
Have any dignitaries confirmed their attendance at the event? Please provide name and title.	

Submitted by:

Name	MFR Tag #	Telephone	Date (DD / MM / YY)

**Please submit this form and any attachments (i.e. maps or other relevant information) to EHS MFR Services by fax (902-832-8602) or email (mfrservices@emci.ca).