



## MFR AGENCY TRAINING REIMBURSEMENT REQUEST FORM

Per Program Document 12008.00, Section 2.3:

Within the first 12 months of EHS sponsorship, fully sponsored EHS MFR agencies are entitled to receive training costs reimbursed to the EHS MFR agency at a maximum rate of \$150 per person, to a maximum of \$1,500.

Each consecutive year, a fully sponsored EHS MFR agency is entitled to receive reimbursement for MFR training of two (2) persons at a maximum rate of \$150/person.

Cheques can only be issued to those agencies who supply an invoice that is marked "paid" when they apply for either their initial reimbursement or their annual reimbursement.

**PLEASE PRINT**

Fire Department/MFR Agency: \_\_\_\_\_

Mailing address: \_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Training provider:      St. John Ambulance       Canadian Red Cross

Date and location of training: \_\_\_\_\_

Total claim: \$ \_\_\_\_\_ Paid invoice/receipt attached:

Submitted by: \_\_\_\_\_ Position: \_\_\_\_\_

Signature: \_\_\_\_\_ Date submitted: \_\_\_\_\_

*Note: Payment of this claim will be issued to the Fire Department or MFR Agency.*

Submit completed form to:      Manager  
EHS MFR Services  
239 Brownlow Avenue, Suite 300  
Dartmouth, NS B3B 2B2  
Fax: (902) 832-8602

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

Date processed to Finance: \_\_\_\_\_