



MFR AGENCY TRAINING REIMBURSEMENT REQUEST FORM

Per Program Document 12008.00, Section 2.3:

Within the first 12 months of EHS sponsorship, fully sponsored EHS MFR agencies are entitled to receive training costs reimbursed to the EHS MFR agency at a maximum rate of \$150 per person, to a maximum of \$1,500.

Each consecutive year, a fully sponsored EHS MFR agency is entitled to receive reimbursement for MFR training of two (2) persons at a maximum rate of \$150/person.

Cheques can only be issued to those agencies who supply an invoice that is marked "paid" when they apply for either their initial reimbursement or their annual reimbursement.

PLEASE PRINT

Fire Department/MFR Agency: _____

Mailing address: _____

Telephone: _____

Fax: _____

Training provider: St. John Ambulance

Canadian Red Cross

Date and location of training: _____

Total claim: \$ _____

Paid invoice/receipt attached:

Submitted by: _____

Position: _____

Signature: _____

Date submitted: _____

Note: Payment of this claim will be issued to the Fire Department or MFR Agency.

Submit completed form to: EHS MFR Services
239 Brownlow Avenue, Suite 300
Dartmouth, NS B3B 2B2
Fax: (902) 832-8602

Approved by: _____

Date: _____

Date processed to Finance: _____