



Program Document No.: 12005.00		Subject: MFR Accepting/Returning Equipment	Type: Policy
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Signature of Director, EHS Provincial Programs: <i>original signed by Paula Poirier</i>		Signature of Senior Manager, EHS MFR Services: <i>original signed by Kathleen McNally</i>	

1.0 Purpose:

1.0 To provide the sponsored agency and EHS Emergency Health Services a tracking procedure for the distribution and return of sponsored EHS MFR equipment.

Agency Name: _____

Quantity	Item	Serial #
1	A1000 trauma bag	
1	KED	
2	Backboards	
2	Head Blocks	
9	Backboard Straps	
2	Safety Vests	
1	O ₂ Regulator	
1	BP Cuff	
1	Stethoscope	
1	Scissors	
1	V-Vac Suction Starter Kit	
1	O ₂ Wrench	
1	HeartStart FRx – if applicable	

2.0 Procedure:

- 2.1 The Agency agrees, acknowledges, and confirms that:
- a) the above noted equipment is in good working condition;
 - b) the Agency is responsible for the operation and maintenance of the equipment;
 - c) the Agency will return to EHS all of the above mentioned equipment within ten (10) business days, once the Agency discontinues as an EHS MFR agency.

Accepting		Returning	
Agency Chief/Coordinator		Agency Chief/Coordinator	
EHS MFR Services		EHS MFR Services	